

OFFICE OF THE M.A.C.T.:.....: BARPETA

SHORT NOTICE INVITING QUOTATIONS

Sealed quotations are invited affixing Court Fee stamp of Rs. 8.25 (None-refundable) from the intending registered firms for supply of following items for the establishment of the Motor Accidents Claims Tribunal, Barpeta, as per specification given with the Notice.

Particulars of the items:

Sl. No.	Particulars	Quantities
1	Computer Desktop (Professional) Intel Core i5/4GB RAM/ 1TB HDD/19.5" monitor/ 3 years warranty (Brand:- HP / LENOVE / Dell)	1 no.
2	1000 VA UPS with 15 to 20 minutes backup (Brand Microtech/ Elnova/ Numeric)	2 nos.
3	Laser Printer HP 1020+	1 no.

GENERAL TEARMS & CONDITIONS

1. The sealed envelope containing quotation shall be marked as "**Quotation for Supply of Computer peripherals**" and the following documents must be annexed with the quotation.

- a) Copy of PAN Card.
- b) Copy of valid Trade License.
- c) Copy of GST registration certificate.
- d) Up to date copy of GST clearance certificate.

Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of materials if its bid is accepted. In the absence of any of the above documents / information, the offer may be summarily rejected without making any further reference in this regard.

The sealed quotation should be submitted to the office of **the Motor Accidents Claims Tribunal, Barpeta**, during office hours on working days.

2. The rates approved by the undersigned, shall be valid for the said item/items. Only the lowest and most suitable bidder is acceptable. Increase and decrease of Prices, Taxes and other statutory duties will not affect the price during this period of supply. The supplier will be responsible for any increase in Prices, Taxes and Duties. Any increase in taxes and other statutory duties/levies after the approval of Rates shall be to the supplier's account.
3. Payments shall be made after satisfactory execution of the order and supply of material in satisfactory condition on bill basis. The decision of the undersigned, towards satisfaction of quality of material shall be final. Payment of the material supplied under purchase order will be paid on receipt of complete consignment and checking of the material and on production of following:
 - Invoice in triplicate,
 - Delivery Challan duly signed by the consignee.
4. The undersigned reserves the right to accept or reject any or all the tenders in part or full, without assigning any reason whatsoever.
5. The undersigned is not bound to accept the lowest tender.
6. The undersigned reserves the right, to award the work to one or more bidders. No communication shall be made in this regard except the selected firm/tenderer/bidder.
7. The undersigned reserves the right to terminate the purchase order at any time by giving intimation in writing without assigning any reason.

8. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard. The undersigned reserves the right to terminate the supply order without giving any intimation/rejection to the supplier/contractor for rejection of the supply order.

The sealed quotations should reach the undersigned on or before **07th June, 2018** & no quotation/tender will be received thereafter. The tenders shall be opened in the office of the undersigned, on **08th June, 2018** at **4.30 PM**.

9. The decision of the undersigned in all respect shall be final and binding on all.

SA/-
(Shri B. Chakraborty)
Member,
M.A.C.T., Barpeta.

Memo No. M.A.C.T.(B)/ 796-798 dtd. 01-06-2018

Copy to:-

1. The "Notice Board" of this judgeship for information.
- ✓ 2. The Systems Asstt., Barpeta District Judiciary for upload this quotation in the Barpeta Judiciary website.
3. Office file.

1.6.18
Member,
M.A.C.T., Barpeta.