

OFFICE OF THE MUNSIFF,.....BAJALI AT PATHSALA

NOTICE INVITING QUOTATION

Sealed quotations are invited from local registered firms/shops affixing court fee stamp of Rs. 8.25(non-refundable) for supply of Furniture to the office of the Munsiff, Bajali, Pathsala for the financial year 2021-22.

GENERAL TERMS & CONDITIONS

1. The quotation should be superscribed as "**Quotation for supply of Furniture**" and should contain the following documents:-
 - I) Current Bank Account in the name of Firm/shop.
 - II) Copy of PAN Card.
 - III) Copy of upto date G.S.T registration certificate with latest GST return filling statement.
 - IV) Copy of trade licence issued by appropriate authority.
2. The firm should have an established shop dealing in furnitures.
3. Quotation shall be accepted till 31.08.2021.
4. Quotation may be submitted by hand delivery or through registered post.
5. Rates shall be valid till 31.03.2022 and the terms of supply may also be extended with the consent of the supplier or may be terminated at any time without any notice.
6. Separate rates should be quoted for different quality.
7. The rate to be quoted should be economical and reasonable.
8. The rate should be submitted with GST and without GST separately.
9. Preference may be given who has experience in dealing with supply of office goods/articles in the District Court office.
10. The articles will be purchased as per requirement and same shall be delivered to the O/o the undersigned immediately whenever necessary.

11. The firm should quote rate of items for the specified brand name, size, weight etc., (where applicable) as per the prescribed list/format appended herewith without adding any extra item.
12. Supplier shall have to supply the articles within 7 (Seven) days after receipt of the same.
13. The decision of the undersigned in all respect shall be final and binding.

For more details contact with the office of the undersigned before submitting quotation.

Sd/- S. J. Bora
Munsiff Bajali, Pathsala

Memo No. MB/2021/376-78

Dated the 31st of July, 2021

Copy to :-

1. The System Officer, O/o the District & Sessions Judge, Barpeta. She is directed to upload the notice in the official website along with list of items enclosed.
2. Notice board of this office for information.
3. Guard file.

(Shri S. J. Bora)
Munsiff Bajali, Pathsala
MUNSIFF
BAJALI, PATHSALA

List of Furnitures

Sl. No.	Name of items	Per unit	Rate(with GST)	Rate(without GST)
01	Almira(Godrej/Tata steel n style	No.		
02	Book shelf (Godrej/Tata steel n style	No.		
03	Office Table (Godrej/Tata steel n style	No.		
04	Office Chair (Godrej/Tata steel n style	No.		
05	Coat stand	No.		

30/07/2021
MUNSIFF
BAJALI, RATHSALA